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AMENDED AGENDA (please see changed items in red)

AGENDA FOR THE MEETING OF HANOVER BOROUGH COUNCIL
TUESDAY, NOVEMBER 23, 2021 AT 7:00 PM

Executive Session: 6:45 PM

I. PRELIMINARY MATTERS & OFFICERS' REPORTS

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Acknowledgement - of Executive Session, if any
5. Mayor Whitman
 - a. Proclamation - Hanover Symphony Orchestra
 - b. 2021 Hanover Chili Cookoff - Presentation of Proceeds to Charitable Organizations
 - i. HART Center \$5,000
 - ii. Guthrie Library \$5,000
 - iii. Friends of Codorus \$4,000
 - iv. Adams Co. SPCA \$2,000
 - v. York Co. SPCA \$2,000
 - vi. Boy Scouts \$1,500
 - vii. EMS \$ 500
 - viii. Black Rose Rollers \$ 500

\$ 20,500

**Please reference the Resolution in the Consent agenda formally thanking all volunteers for their dedication and time committed to this important event.*

c. Hanover Borough Employee Service Awards

30 Years of Service

Douglas R. Rummel	Water Department	10/14/1991
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40 Years of Service

Thomas N. Musselman	Water Department	4/6/1981
Julie K. Moul	Library	11/1/1981

I. PRELIMINARY MATTERS & OFFICERS' REPORTS

6. Public Comment
7. Consent Agenda
 - a. Approve the minutes of the Council Meeting of October 27, 2021
 - b. Finance Reports
 - i. Approve Bills for Payment
 - ii. Accept Monthly Financial Statement
 - iii. Accept Monthly Investment Report
 - c. Approve Water Services PUC Settlement
 - d. Approve Resolution No. 1332 for Equipment Leases
 - e. Acknowledge Receipt of \$1500 from Greater Hanover Housing Corporation
 - f. Authorize execution of AFSCME White Collective Bargaining Agreement for the period January 1, 2022, through December 31, 2025.
 - g. Appoint Amy Ehrhart to Library Board of Governors for a term ending 1/31/22
 - h. Approve bid award to Cintas for Rental Uniform Contract at a cost of \$825 per week
 - i. Approve Special Events
 - i. YWCA Coats of Friendship
 - ii. Approve Date Change for Main Street Event Bank Lane Closure from 12/11 to 12/18
 - j. Approve Mutual Release Agreement from Hamilton and Musser regarding professional audit services for 2021
 - k. Approve Resolution No. 1331 acknowledging Chili Cookoff Volunteers

II. REPORTS OF THE STANDING COMMITTEES

Fire Commission – Mr. Lockard

1. Consideration of a motion to amend the draft 2022 budget to include the Borough's share of a new position for the Fire Commission.
2. Consideration of a motion to approve the 2022 Fire Commission budget.

Council Workshop/Finance & Personnel Committee – Dr. Rupp

1. Consideration of a motion to approve following 2022 Salary Adjustments:
 - a. To increase the annual compensation of the Human Resources Manager to \$71,551 in 2022 at the conclusion of the employee's service as Interim Borough Treasurer/Human Resources Manager.
 - b. To increase the compensation of the following Library positions in 2021:
 - i. Adult Department Manager to \$20.00 per hour
 - ii. Youth Department Manager to \$20.00 per hour
 - iii. Technical Services Supervisor to \$15.82 per hour

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Council Workshop/Finance & Personnel Committee – Dr. Rupp

2. Consideration of a motion to approve the advertisement of the 2022 Hanover Borough Budget for public inspection for a period of 10 days from prior to final adoption in December.
3. Consideration of a motion to approve the 2022 Borough Council Goals.
4. Consideration of a motion to approve the advertisement of an ordinance to amend Chapter 16, Powers and Duties of Borough Manager, to allow for the Borough Manager to send a designee to meetings of Council and its Committees.

Department of Planning and Engineering – Mr. Hegberg

1. Consideration of a motion to approve the Contract for Codes Enforcement Services with the Pennsylvania Municipal Code Alliance until December 31, 2023, at the rate of \$50 per hour, not to exceed 20 hours per week; contract to include additional administrative and support services.
2. Consideration of a motion to approve the following contracts with Buchart Horn:
 - a. To provide architectural and engineering services for a feasibility study for the Public Safety Facility at the current Hanover Municipal Building at 44 Frederick Street, Hanover at a cost of \$13,800.00.
 - b. To provide architectural design services to complete a detailed programming phase in order for the Borough of Hanover to determine the next step in developing the Guthrie Memorial Library, 2 Library Place, Hanover at a cost of \$8,200.00.
3. Consideration of a motion to move forward with a public auction for sale of firewood from the Former Blackrock Landfill site.

Public Works Department – Mr. Hegberg

1. Consideration of a motion to approve the Shentel Easement Agreement at West Hanover Street Playground.

Governance & Policy Committee – Mr. Lockard

1. Consideration of a motion to approve the Social Media Policy.

III. MAYOR'S REPORT

IV. OTHER MATTERS

➤ December Council and Council Committee Meetings

*Public Safety Committee:	Monday, December 6, 2021 6:00 PM
(tentative) Conditional Use Decisional Hrg:	Tuesday, December 7, 2021 6:00 PM (44 Frederick St)
*Public Works & Facilities Committee:	Wednesday, December 8, 2021 6:00 PM
*Water & Sewer Committee:	Thursday, December 9, 2021 6:00 PM
Council Workshop/Finance & Personnel:	Wednesday, December 15, 2021 7:00 PM
Hanover Borough Council:	Wednesday, December 22, 2021 7:00 PM

**Meetings will be cancelled if there is no business. Please advise the Borough Secretary if you will be unable to attend any meetings.*

➤ Public Comment

V. ADJOURNMENT