

**MINUTES OF THE HANOVER BOROUGH
GOVERNANCE & POLICY COMMITTEE MEETING**

January 9, 2023

Chairperson Dr. Rupp convened the meeting of the Hanover Borough Council Governance & Policy Committee meeting on Monday, January 9, 2022 at 6:04 PM in the Hanover Municipal Building, 44 Frederick Street, Hanover, PA, as advertised.

Attendance: In attendance were Committee Members Funk *via telephone*, G. Greenholt and Rupp; and Secretary Felix, Human Resources Director Hill and Borough Manager Lewis.

Approval of the Minutes: It was moved by Mrs. Funk, seconded by Mr. Greenholt to approve the minutes of November 7, 2022. Motion carried.

Public Comment: None was presented.

Three (3) Minute Time Limit for Public Comment: Dr. Rupp referenced the resolution approved by Hanover Borough Council September 23, 2020 adopting rules regarding public meetings. The resolution stipulates a three (3) minute time limit for public comment, but it has not been enforced. Dr. Rupp explained that the policy needs to be reviewed at the Workshop meeting and implemented for the consideration of all citizens present so each person has an opportunity to speak in a clear and concise manner.

Manager Lewis noted that she had experience with utilizing a time system so that the commentor can monitor time remaining. A time system is something that could be easily purchased and utilized to help streamline public comments at meetings. The cost of the timing system would be \$169. The timing system would count down so the public commentor may view the remaining time and structure their comment accordingly.

The pros and cons of the three (3) minute time limit were discussed by the Committee.

It was moved by Mrs. Funk that the time limit for public comment listed in the resolution be increased from three (3) minutes to five (5) minutes. The motion died for lack of a second.


Dr. Rupp pointed out that the Chair of the meeting has the prerogative to increase the three (3) minute time limit as he/she feels is appropriate, as referenced in the resolution.

It was moved by Mr. Greenholt, seconded by Mrs. Funk to move the implementation of the three (3) minute time limit for public comment and purchase of a timing system to the Workshop agenda for consideration. Motion carried.

Chairman Dr. Rupp thanked all for their attendance this evening.

Adjournment: It was moved by Mr. Greenholt, seconded by Mrs. Funk to adjourn the meeting at 6:40 PM. Motion carried.

Respectfully Submitted,


Dorothy C. Felix
Borough Secretary