



**BOROUGH OF HANOVER / HANOVER MUNICIPAL WATER WORKS**

44 FREDERICK STREET HANOVER, PA 17331  
AN EQUAL OPPORTUNITY BOROUGH

717-637-3877

**APPLICATION FOR WATER (AND RELATED) SERVICES AND METER – CHANGE IN OWNER**

Date of Application: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Owner(s) Name(s) (From Deed): \_\_\_\_\_

Owner’s Mailing (Billing) Address: \_\_\_\_\_

Paying Agent Address (if Applicable): \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_ (Home / Work) \_\_\_\_\_ (Cell)

Email Address(es): \_\_\_\_\_

Service Address(es):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account Number(s) (Borough Provided)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property to be Occupied By:  Owner  Tenant    Property Type:  Single Unit  Multi-Unit (No. of Units: )

Customer Class:  Residential  Commercial (or Mixed Use)  Industrial  Public

Fire (Sprinkler) Service:  YES  NO    Private Fire Hydrant(s):  YES  NO (No. of Hydrants: )

I / We agree to pay for and utilize the water service according to the “Rules, Regulations, and Schedule of Charges for Water Services” (Hanover Borough) or “Rates, Rules, and Regulations” Tariff of the Borough, as filed with the Pennsylvania Public Utilities Commission (PUC) (McSherrystown Borough, Conewago Township, Penn Township, or Heidelberg Township) of the Hanover Municipal Water Works, which are now in effect or will become effective in the future. It is also understood and agreed that representatives of the Borough/Water Works shall be permitted to enter the above property/premises at any reasonable time to read meters, inspect service pipes or fixtures, change meters, and for service disconnections or terminations.

All billings and/or correspondence for the above water service shall remain in the owner’s name and billing address; those within PUC jurisdictions may request a “Tenant Billing Authorization Form” directing otherwise, but owner retains all responsibility for all services/charges. I / We agree that failure to satisfy invoices for services provided, including those for damage to the meter, may result in service termination and/or appropriate legal/collection action, including municipal/judgement lien against the property.

For ownership within the Hanover Borough, I / We agree that this application also applies for sanitary sewer service and charges of the Borough as well as stormwater service and charges on behalf of the Hanover Borough Stormwater Authority, both under rules and regulations codified and available on the Borough’s website ([hanoverboroughpa.gov](http://hanoverboroughpa.gov)).

Signature(s) of Owner(s): \_\_\_\_\_

Save completed form, sign, and e-mail to: [tsnyder@hanoverboroughpa.gov](mailto:tsnyder@hanoverboroughpa.gov), or print and deliver/mail to: The Borough of Hanover, 44 Frederick St, Hanover, PA 17331 -- please attach copy of photo identification of signing owner(s).